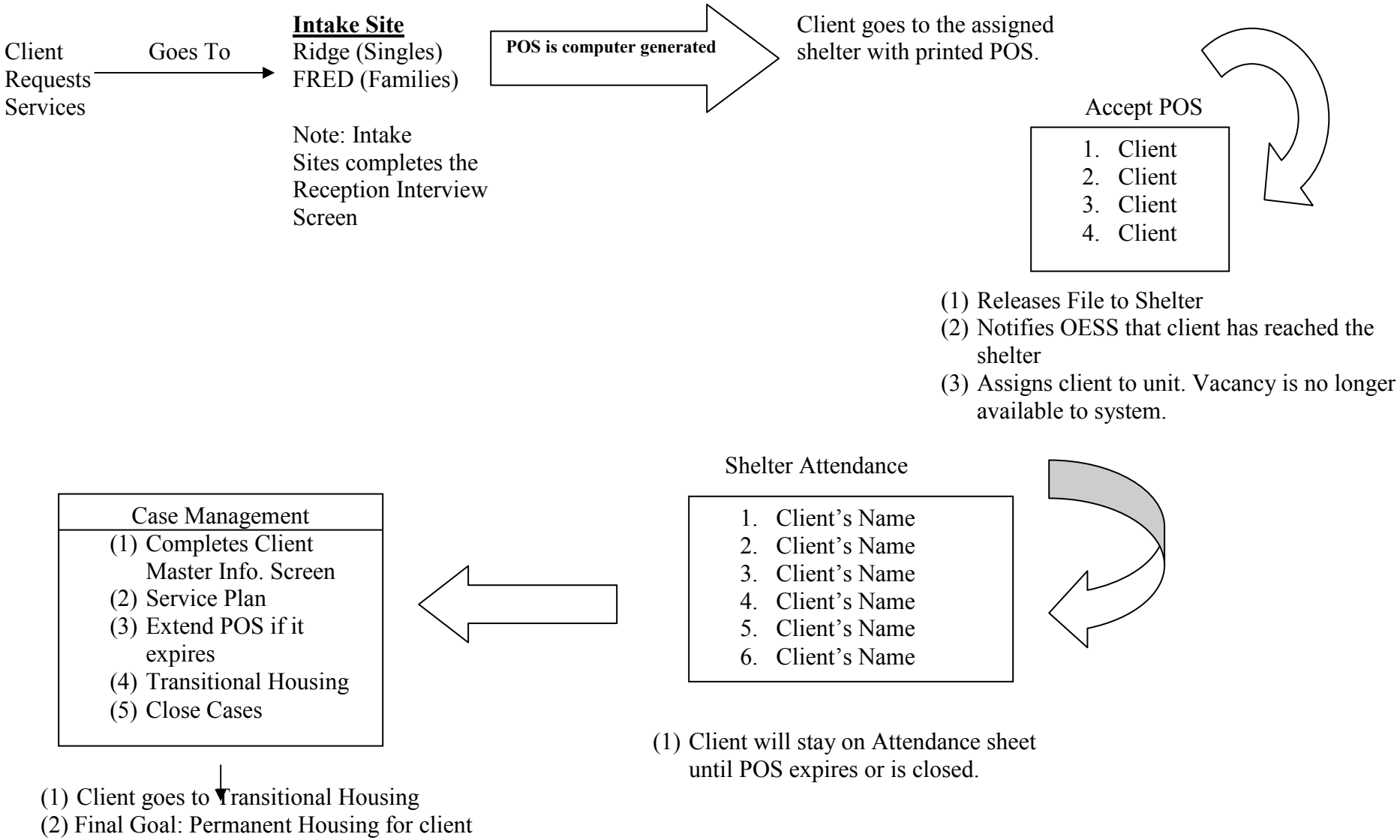
Client Requests Services
Goes To
Intake Site
Ridge (Singles)
FRED (Families)
Note: Intake Sites completes the Reception Interview Screen
POS is computer generated
Client goes to the assigned shelter with printed POS.
Accept POS
1. Client
2. Client
3. Client
4. Client
(1) Releases File to Shelter
(2) Notifies OESS that client has reached the shelter
(3) Assigns client to unit. Vacancy is no longer available to system.
Shelter Attendance
1. Client's Name
2. Client's Name
3. Client's Name
4. Client's Name
5. Client's Name
6. Client's Name
(1) Client will stay on Attendance sheet until POS expires or is closed.
Case Management
(1) Completes Client Master Info. Screen
(2) Service Plan
(3) Extend POS if it expires
(4) Transitional Housing
(5) Close Cases
(1) Client goes to Transitional Housing
(2) Final Goal: Permanent Housing for client